

IUPUI School of Public & Environmental Affairs
Public Management * Undergraduate Certificate

Description of certificate:

This certificate will teach students how to work in and with public and private organizations, including general business and management skills.

Admission to the certificate program in nonprofit management requires the following:

Admission to the School of Public and Environmental Affairs (if not pursuing another degree program, see bulletin for admission requirements) OR current enrollment in any IU degree program.

The certificate in Public Management requires satisfactory completion of the following:

Student must complete a total of **18** credit hours, with at least a 2.3 GPA in all required coursework toward the certificate.

Certificate Course Requirements (18 cr.):

- SPEA V263 Public Management (3 cr.)
- SPEA V346 Introduction to Government Accounting and Financial Reporting P: BUS A200 or A201 or consent of instructor
 - o or V356 Introduction to Nonprofit Financial Accounting and Reporting (3 cr.) P: BUS A200 or A201 or consent of instructor
- SPEA V366 Managing Behavior in Public Organizations (3 cr.)
- SPEA V372 Government Finance and Budgets (3 cr.) P: SPEA V170, ECON E201 or ECON E202
- 2 classes chosen from the following (6 credits):
 - o SPEA V170 Introduction to Public Affairs
 - o SPEA V261 Computers in Public Affairs
 - o SPEA V263 Public Management
 - o SPEA V322 Sustainable Management
 - o SPEA V348 Management Science P: K300 and Math M118
 - o SPEA V361 Financial Management P: BUS A200, A201, or consent of instructor
 - o SPEA V369 Managing Information Technology
 - o SPEA V373 Human Resources Management in the Public Sector
 - o SPEA V376 Law and Public Policy
 - o SPEA V379 Performance Measurement and Program Evaluation
 - o SPEA V382 Political Action and Civic Engagement
 - o SPEA V408 Individual Rights, Common Goods and Public Policies
 - o SPEA V412 Leadership and Ethics
 - o SPEA V435 Negotiation and Alternative Dispute Resolution
 - o SPEA V436 Communication for Government and Nonprofit Organizations
 - o SPEA V443 Managing Workforce Diversity
 - o SPEA V463 Interpersonal Relations in the Workplace
 - o SPEA J306 Criminal Courts P: SPEA J101
 - o SPEA J321 American Policing P: SPEA J101
 - o SPEA J331 Corrections P: SPEA J101
 - o SPEA J375 Emergency Services Management P: SPEA J101
 - o SPEA J376 Principles of Public Safety P: SPEA J101

*Other courses as approved by SPEA Academic Advisor and Program Director

Important notes:

- A maximum of 6 hours of credit from another institution may be applied toward this certificate. Credit work for this certificate may be taken on any campus of Indiana University.
- The SPEA double counting policy allows SPEA students to double count 2 courses or 6 credits between any combination of SPEA majors, minors, and certificates.
- SPEA students cannot earn a certificate in the same area as their major/concentration.
- Students must apply, during the last semester of certificate coursework, to be awarded the certificate:
<http://spea.iupui.edu/students/forms/undergraduate-graduation-application.php>.
- Students may certify into the IUPUI School of Public & Environmental Affairs once they have a prior term and cumulative GPA of 2.0 and a 2.3 in SPEA certificate courses.
- SPEA Good Standing requires: a previous semester 2.0 GPA, a cumulative 2.0 GPA, as well as 2.3 GPA in SPEA major courses.
- Please see a SPEA Academic Advisor with any questions. To make an appointment with an advisor, call SPEA Student Services at 317-274-4656, complete the online request form: <http://spea.iupui.edu/students/services/requests.php>, or stop by BS 3025.
- For other important SPEA policies and degree requirements, see the IUPUI Campus Bulletin at <http://bulletin.iupui.edu/>.