

School of Public and Environmental Affairs  
Indianapolis Campus  
Degree Program Checksheet

## **PUBLIC MANAGEMENT CERTIFICATE**

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The Certificate in Public Management program is a 15-credit-hour program of study in public management. The certificate program is flexible enough to be adapted to the needs of precareer and in-service individuals. Graduate students in other disciplines can use the program to supplement their primary fields with course work in public management, possibly using the certificate courses as part or all of a doctoral or master's degree minor. Career employees of public and private sector agencies seeking courses in public management, and especially those changing from professional or technical roles to managerial roles, find the certificate program beneficial.

### **ADMISSION ELIGIBILITY**

The student must have a bachelor's degree from an accredited college or university to apply.

### **APPLICATION**

An online application and information may be obtained from the Web site; materials are also available from the Graduate Program Office. Students should apply to the SPEA admissions office on the IUPUI campus. Application deadlines for the certificate programs are May 15 for the fall semester, September 15 for the spring semester, and March 15 for summer sessions. Students must pay a nonrefundable application fee.

### **PROGRAM RESTRICTIONS**

1. Students enrolled in a certificate program must complete it within 15 credit hours of approved SPEA course work with a minimum cumulative GPA of 3.0 (B). Failure to do so results in automatic dismissal from the certificate program.
2. Students who have completed more than three SPEA Graduate courses are not eligible for admission to a certificate program.
3. Transfer credit, course substitutions, or course waivers are not accepted for meeting the Public Management certificate requirements.
4. Students admitted to a SPEA graduate degree program are not eligible for admission to the certificate program or eligible for the awarding of a certificate.
5. Admission to or successful completion of a certificate program does not guarantee subsequent admission to a SPEA graduate degree program.
6. Students enrolled in the certificate program who apply to SPEA's graduate programs must meet all existing admission requirements. If a student has a cumulative GPA of 3.5 or better at the completion of the certificate, the student can request a waiver of the GRE requirement in applying to the MPA.

## CERTIFICATE REQUIREMENTS

15 Credit Hours

Dept	Course	Title	Credit
<b>Required Courses (9 Credit Hours)</b>			
<b>EACH</b> of the following courses:			
SPEA-V	<b>502</b>	Public Management	3.0
SPEA-V	<b>560</b>	Public Finance and Budgeting	3.0
SPEA-V	<b>561</b>	Public Human Resource Management	3.0
<b>Electives (6 Credit Hours)</b>			
<b>TWO</b> additional SPEA graduate public affairs courses that cannot include independent research studies, readings, or internship classes.			
Students interested in continuing on for the Master of Public Affairs degree should select two courses for the MPA core.			