

School of Public and Environmental Affairs
Indianapolis Campus
Degree Program Checksheet

Executive Graduate Certificate in Library Management

The Executive Graduate Certificate in Library Management is designed for students who have *completed* a Master's degree in Library or Information Science and wish to obtain organizational management skills through the SPEA certificate.

Career employees of public and private sector agencies seeking courses in public management, and especially those changing from professional or technical roles to managerial roles, will find this certificate program beneficial.

All SPEA Courses are offered both online as well as in residence.

ADMISSION ELIGIBILITY

- 1. All applicants must have completed a Masters Degree in Library and Information Sciences.**
- 2. Complete the online application. Information on the application may be obtained from the SPEA website at www.spea.iupui.edu. Application deadlines are before May 15 for the fall semester, before September 15 for the spring semester, and before March 15 for summer sessions. Students must pay a nonrefundable application fee.**
- 3. Admission requires only the approval of the respective graduate program director or SPEA campus director.**

APPLICATION

An online application and information may be obtained from the Web site; materials are also available from the Graduate Program Office. Application deadlines for the SPEA certificate programs are May 15 for the fall semester, September 15 for the spring semester, and March 15 for summer sessions. Students must pay a nonrefundable application fee.

Public Management Track Requirements
15 Credit Hours

Dept	Course	Title	Credit
15 Credits			
	SPEA-V	502 Public Management	3.0
	SPEA-V	560 Public Finance and Budgeting	3.0
	SPEA-V	561 Public Human Resource Management	3.0
	SLIS-S	505 Evaluation of Library Sources and Services [Formerly SLIS-L651 or SLIS-S602 Directed Research [Formerly SLIS-L594]	3.0
	SLIS-S	605 Internship in Library and Information Science: Community Leadership and Management [Formerly SLIS-L596]	3.0

Nonprofit Management Track Requirements
15 Credit Hours

Dept	Course	Title	Credit
15 Credits			
	SPEA-V	522 Human Resources Management in Nonprofit Organizations	3.0
	SPEA-V	525 Management in the Nonprofit Sector	3.0
	SPEA-V	526 Financial Management for Nonprofit Organizations	3.0
	SLIS-S	505 Evaluation of Library Sources and Services [Formerly SLIS-L651 or SLIS-S602 Directed Research [Formerly SLIS-L594]	3.0
	SLIS-S	605 Internship in Library and Information Science: Community Leadership and Management [Formerly SLIS-L596]	3.0

Effective: Fall 2007